

The below information was recorded at a Special Meeting held on July 31, 2015 at the residence of John Snyder. The meeting began at 1:00 pm.

The following members were in attendance: Dick Arthur, Paul Corr, Dave Graves, Deb Hoffman, Mary Jablonski, Lois Miller, Nina McCormack, John Snyder, and Chris Rohrs.

It was determined that the following current members of the CLCA are the Incorporators: Dick Arthur, Mary Jablonski, and Lois Miller.

With the incorporators in agreement this became the first meeting of the CLCA membership. The incorporators then accepted as additional CLCA members the intended officers of this newly formed entity the following:

Dave Graves – President

Chris Rohrs – President Elect

Deborah Hoffman – Secretary, and

Paul Corr – Treasurer

The incorporators then accepted as association members those of the 501c3 team, namely Nina McCormack and John Snyder.

John Snyder then presented a check that represented the 2015 dues of the above mentioned members that would be rolled over to the CLCA treasury.

At this time, the assembled CLCA membership group elected those CLCA board members slated and agreeing to serve as officers. These appointments were approved.

Lois Miller has contacted the remaining proposed Board members asking them to accept and verify willingness of the proposed CLCA Board members to actively serve.

Between August 1<sup>st</sup> and 11<sup>th</sup>, the memberships of the remaining proposed CLCA board members would be accepted as Association member (through credit of 2015 dues paid) allowing for the minimum of ten (10) days notice of the special membership and initial Board meetings. Notification will be sent via email by the Secretary.

Nina walked us through the following steps that would be taken at the August 22<sup>nd</sup> meeting of the CLCA :

- the remaining CLCA Board vacancies can be filled,
- the members for the year ahead of the CLCA (Board and Association) committees and committees' purposes can be approved by the CLCA Board (subject to willingness to serve),
- the CLCA Conflict of Interest Policy can be finalized and adopted by the Board. This was signed by all present at the 7/31/15 meeting,
- plans for inviting additional CLCA charter members and communicating with membership throughout 2015 and early in 2016,
- plan for communicating to external agencies about the new association, and
- any other business to be conducted in CLCA's name over the winter that requires Board resolutions.

At this Special Organizational Association Membership Meeting of the CLCA membership it could review and adopt the Association's by-laws.

Paul Corr asked for a motion to purchase the following:

- \*EIN,
- \*Quicken Book software, and
- \*Stamp for depositing checks

Dave Graves made the motion, it was seconded by Dick Arthur. All approved. Motion carried.

The August 22<sup>nd</sup> meeting will be held at Dave Graves residence at 117 Channel Road, Canada Lake, NY beginning at 8:30am.

With no other business, there was a motion made to adjourn the meeting. Motion carried.

